

# VENUESLIVE MANAGEMENT SERVICES

## WORK HEALTH & SAFETY POLICY

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### POLICY

VenuesLive Management Services Pty Ltd and its wholly owned subsidiaries (VenuesLive) is committed to protecting the health and safety of all workers in the workplace including employees, contractors, service providers and visitors and as such has implemented a Safety (WHS) Management System which complies with the requirements of the International Standard ISO 45001:2018.

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### PURPOSE

This Work Health & Safety Policy defines the Company objectives and demonstrates our commitment to improving work health and safety performance across the business. For the purposes of this policy Work Health and Safety and Occupational Safety and Health are referred to collectively as WHS.

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### SCOPE

All employees of VenuesLive.

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### PROCEDURE

The Company is a leading provider of management and hospitality services to venues and events.

The Company is committed to:

- Ensuring compliance with health and safety legislation, regulations, standards and codes of practice;
- Establishing clear objectives and targets, and monitoring them through departmental meetings and management system review meetings to improve health and safety in the workplace;
- Providing and maintaining safe plant and systems of work;
- The control of WHS risks through a hierarchy of control;
- Implementing a risk management framework which identifies, promotes and continuously improves health and safety performance;
- Providing health and safety information, instruction, resources, systems, training and supervision to workers as is necessary to ensure their safety;
- Maintaining written policies and procedures to support and communicate effective health and safety practices;
- Encouraging active participation and consultation, communication and cooperation with workers in promoting and developing measures to improve health and safety at work;
- Actively responding to and investigating all incidents;
- Ensuring injured employees are returned to suitable work at the earliest possible opportunity through effective injury management and rehabilitation practices;
- Continually improving the health and safety performance through regular system auditing, evaluation and improvement planning;
- Communicating the requirements of this policy to all workers and taking steps to ensure that it is understood; and
- Ensuring adequate resources are made available to implement this policy.

Workers have a duty of care to:

- Take reasonable care for their own health and safety;
- Follow safe working procedures applicable to their work;
- Comply with any reasonable health and safety instruction;
- Identify and report any hazards and take preventative action, if appropriate,
- Ensure that the workplace is in a condition that is safe and without risks to health;
- Actively participate and consult with the Company in ensuring a safe workplace; and
- Consider the health and safety of other people who may be affected by their actions.

The Work Health & Safety (WHS) Management System will be reviewed annually by management and audited to ensure it remains relevant to our operations and complies with any changes in legislation. The Managing Director and senior management fully endorse this Policy and the formal Safety (WHS) Management System that has been implemented.

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#### AUTHORISED BY:

Daryl Kerry, Managing Director



#### DATE:

14 November 2018

#### REFERENCES:

**Legislation & Standards:** Work Health & Safety Act 2011 (NSW); Work Health & Safety Regulations 2017 (NSW); Occupational Safety and Health Act 1984 (WA); Occupational Safety and Health Regulations 1996 (WA); ISO 45001:2018 – Occupational Health & Safety Management Systems

**IMS Documentation:** IMS Management Manual, IMS Documentation

**Forms:** Not Applicable

**Other:** Not Applicable

#### RESPONSIBILITY:

Corporate Services